



NOTICE OF COMMENCEMENT

Community Development Dept. | 9220 Bonita Beach Road, Suite 111 | Bonita Springs, FL 34135 | Phone: 239 444 6150 | Fax: 239 444 6140

Permit No. _____ STRAP No.: _____ County of: LEE State of: FL

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in the Notice of Commencement.

1. **Description of property:** (legal description of property and street address if available) _____
2. **General description of improvement:** _____
3. **Owner Name:** _____ **Address:** _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
 Interest in property: _____
 Name and address of fee simple titleholder (if other than Owner): _____
4. **Contractor Name:** _____ **Address:** _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
5. **Surety Name:** _____ **Address:** _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
 Amount of Bond: \$ _____
6. **Lender Name:** _____ **Address:** _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
7. **Persons within the State of Florida designated by Owner** upon whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes:
 Name: _____ Address: _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
8. **In addition to himself or herself, Owner designates** the following person(s) to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.
 Name: _____ Address: _____
 Phone #: Area Code: _____ Number: _____ E-mail Address: _____
9. **Expiration date of notice of commencement** (the expiration date is 1 year from date of recording unless a different date is specified):
 Date: _____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true to the best of my knowledge and belief.

(Signature of Owner or Lessee, or Owner's or Lessee's Authorized Officer/Director/Partner/Manager) (Signatory's Title/Office)

The foregoing instrument was acknowledged before me this _____ day of, _____, by _____
(year) (name of person)

as _____ for _____
(type of authority, . . . e.g. officer, trustee, attorney in fact) (name of party on behalf of whom instrument was executed)

Personally Known: _____ OR Produced Identification: _____ Type of Identification Produced: _____

(Signature of Notary Public – State of Florida) (Print, Type or Stamp Commissioned Name of Notary Public)